

September 18, 2017
Re: Internship
Attn: Nicole Naone

Point Hawaii
307 A #10 Kamani Street
Honolulu, HI 96813

Dear Mrs. Naone:

As a student on my quest for knowledge, I would like to apply for an internship position. Creating connections and expressing ones passion are some examples of the work Point Hawaii and I would very much like to be a part of that.

Growing up as the oldest of three, I learned the meaning of responsibility early and have grown to embrace it throughout my life. Currently, I have taken on the role as president, representing the New Media Arts Club and AIGA student group. My goal in congress is to harness my personal skills to help maximize my contributions by being the bridge to not only act as an open line of communication, but to support my fellow classmates. Patience and problem solving are a few notable attributes that I have grown accustomed to over the years and implement in my everyday life. For example, as a supervisor at Whole Foods Market, our volume of business is extraordinary—challenging me daily to think on my feet, address sensitive problems in a careful and timely manner, and adapt to any and all situations while keeping a smile on my face. I am a strong believer in perseverance and doing your best no matter what. I dream vividly and get extremely passionate about design. Playing various sports since elementary and working with large departments in retail, I found that camaraderie is what drives success. Broadening my own perspectives to the bigger picture gives me a sense of fulfillment that makes a difference.

Thank you for taking the time to get to know me and for considering my application for an intern position at Point Hawaii. Attached is my resume and PDF portfolio. Please, feel free to reach out to me via email or by phone. I look forward to hearing from you soon.

With gratitude,



Allyson Maria B. Villanueva